

COMPLETING CHANGES TO THE LEARNING AGREEMENT IN THE ERASMUS+ APPLICATION IN ISOIS

Step 1: LOG IN TO YOUR ACCOUNT IN ISOIS: <https://isois.ois.muni.cz/en/user-account/user/login/>

Step 2: IN THE UPPER RIGHT CORNER, MOVE A MOUSE CURSOR TO YOUR NAME AND SELECT “MY APPLICATIONS”

Step 3: IN THE LEARNING AGREEMENTS SECTION, SELECT THE DOCUMENT THAT APPLIES TO YOUR CURRENT MOBILITY AND CLICK “FOR ERASMUS+”

ID Application	Status
6900 for Erasmus+	
6417 for Erasmus+	
6413 for Erasmus+	
6412 for Erasmus+	
6411 for Erasmus+	
5680 for other programmes	
6670 for other programmes	

Step 4: MAKE CHANGES TO THE EXISTING DOCUMENT BY CLICKING ON “CREATE CHANGES”

Step 5: EDIT THE DOCUMENT

Original subject to delete 1

Code and title: FST First
Number of ECTS credits: Host: 2.25 | Recognized: 2
Delete:
Reason for deletion* not selected

- 1. Previously selected educational component is not available at the Receiving Institution
- 2. Component is in a different language than previously specified in the course catalogue
- 3. Timetable conflict
- 4. Other (please specify)

Original subject to delete 2

Type: Second
Code and title: Second
Number of ECTS credits: Host: 0.00 | Recognized: 2
Delete:

Step 5A: If you want to delete a subject, check the "delete" button and select a reason for the change.

Original subject to delete 2

Type: Virtual component
Code and title: Second
Number of ECTS credits: Host: 0.00 | Recognized: 2
Delete:

Additional subjects Do not include any new subjects

Step 5B: To add a new subject, select "Include additional subjects".

Additional subject 1

A/ Receiving institution

Mobility type*: Physical

Component/course code (if any): xx6

Component/course title at the receiving institution*: Biology

Semester(s) and academic year*: autumn | 2021/2022

Number of ECTS credits*: 8

B/ Sending institution

MU form of recognition*: C = elective course recognition (uznání jako volitelný předmět ostatním)

ECTS credits to be recognised by MU*: 8

Recognition conditions:

Leave the field empty if subject is recognized automatically

C/ Reason for change

Reason for change* not selected

- 5. Substituting a deleted component
- 6. Extending the mobility period
- 7. Adding a virtual component
- 8. Other (please specify)

Step 5C: Then fill in information on the newly added subject and select the reason for the change.

Step 5D: To add another subject, click "Add subject".

Step 6: IF YOU HAVE MADE ALL THE NECESSARY CHANGES, CLICK „SAVE AND FORWARD CHANGES TO MU COORDINATOR“

The document will be sent to all your coordinators for approval in the following order:
Departmental coordinator – CIC coordinator – Coordinator at the host university.